

**TULSA CITY-COUNTY BOARD OF HEALTH  
MEETING MINUTES**

**December 5, 2018 at 6:00pm**

James Goodwin Health Center

5051 S. 129 East Ave.

Tulsa, Oklahoma 74134

**Board Members Present:** Kian Kamas, MS, Chair  
Mike Jones, DVM  
Regina Lewis, MD  
Emily Odom  
Ann Paul, DrPH  
Sarah-Anne Schumann, MD, MPH

**Staff Present:** Bruce Dart, PhD, Executive Director  
Reggie Ivey, Chief Operating Officer  
Scott Buffington, Employee Resources & Development  
Priscilla Haynes, Preventative Health  
Elizabeth Nutt, Environmental Health  
Pam Rask, Adolescent & Child Health  
Leanne Stephens, Marketing & Communications  
Kelly VanBuskirk, Health Data & Policy  
Jumao Wang, Finance  
Keonté Carter, Marketing & Communications  
Jenna Grant, Executive Assistant

**Others Present:** Scott Adkins, Consultant  
Craig Legener, Stanfield & O'Dell  
Paul Wolfenberger, Stanfield & O'Dell

**I. CALL TO ORDER AND WELCOME**

Kian Kamas called the meeting to order at 6:03pm.

The meeting notice and agenda were posted at the north and south entrances of the James Goodwin Health Center, the west entrance of the North Regional Health and Wellness Center, and the Tulsa City-County Health Department (THD) website, and were emailed to and posted by the Tulsa County Clerk, the Tulsa City Clerk, and the Tulsa City-County Library on November 29, 2018.

## II. APPROVAL OF MEETING MINUTES

### A. September 19, 2018 Minutes

Kian Kamas entertained a motion to approve the September minutes. A motion was made by Mike Jones and seconded by Ann Paul. ***The minutes were not approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	abstain
Dr. Lewis	abstain
Mrs. Odom	abstain
Dr. Paul	aye
Dr. Schumann	abstain
Dr. Stout	not present

*It was clarified that the vote is not an approval of the content of the minutes, but simply an acknowledgement that minutes were presented and there were no known inaccuracies.*

### B. October 2, 2018 Minutes

Kian Kamas entertained a motion to approve the Tri-Board of Health meeting minutes. A motion was made by Ann Paul and seconded by Sarah-Anne Schumann. ***The minutes were approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye
Mrs. Odom	aye
Mrs. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

## III. CHAIR'S REPORT

Kian Kamas thanked everyone for the opportunity to serve as the Board of Health Chair for the last two years. Having a baby in the midst of her term made it even more of a challenge but it also gave her a new perspective on the important service THD provides to families.

The past couple of years had been difficult in healthcare. In her past work at the Tulsa Regional Chamber of Commerce, she managed health policy and saw a lot of changes including the Affordable Care Act, Medicaid expansion, and funding downturns. That coupled with challenges at the state level created real problems. On the local front there was a lot to be optimistic about and there was real partnership between THD and the City

of Tulsa. Mayor Bynum was focused on solving problems that impact life expectancy. Kian was also hopeful the situation at the state level is improving. There were also a lot of positive national news about broader health coverage. All of these will provide great potential for the incoming chair.

Bruce Dart thanked Kian for going above and beyond and being consistently helpful to THD. A small award was presented to thank her for her service. Kian Kamas will continue on the board after her term as chair ends.

#### IV. DIRECTOR'S REPORT

Bruce Dart also thanked the Board of Health members and THD staff for doing a great job throughout the last year. Everyone was willing to engage and find ways to improve how we serve in the community.

Bruce shared that Scott Adkins had an opportunity to give input as Governor-Elect Kevin Stitt was transitioning into his role and selecting cabinet members. Adkins said that in healthcare Stitt was looking for bold new ideas. Many of the people coming into the cabinet were well known. Most senior leadership positions would be announced in the next few days.

#### V. CURRENT BUSINESS – Action Items

##### A. FY18 Audit Report – Paul Wolfenberger and Craig Legener from Stanfield & O'Dell

Paul Wolfenberger explained the audit covered the time period from July 1, 2017 to June 30, 2018. Internal controls were good and there were no significant issues. The audit was conducted on a test basis and did not relieve THD management of its responsibility to provide accurate statements and maintain internal controls. The auditors were glad to report they had no disagreements with THD management. THD had a clean audit and was in full compliance of federal regulations.

The only significant change from previous years was that GASB 75 had been adopted, so post-employment benefits were now listed on the audit as a liability, totaling \$780,000.

Paul Wolfenberger thanked Finance Director, Jumao Wang, for her stewardship of THD resources and for being thorough and responsive during the auditing process. Bruce Dart also thanked Jumao Wang and Reggie Ivey for doing a good job every day in managing THD's finances.

Kian Kamas entertained a motion to accept the FY18 Audit. A motion was made by Mike Jones and seconded Regina Lewis. ***The FY18 Audit was approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye

Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

B. Tri-Board of Health Policy Statement

Kian Kamas said at the October Tri-Board of Health meeting the group decided to create a policy statement to unite their efforts. The focus on the policy was on tobacco prevention, poverty reduction, and other goals that align with the work THD does.

Kian Kamas entertained a motion to approve the statement. A motion was made by Ann Paul and seconded Emily Odom. ***The Tri-Board of Health Policy Statement was approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

C. OneVoice Agenda Endorsement

Tulsa Health Department is a part of the OneVoice Agenda and they ask annually for the endorsement of the Tulsa Board of Health. The OneVoice agenda is focused on education, behavioral health, and other areas important to public health.

Kian Kamas entertained a motion to endorse the OneVoice agenda. A motion was made by Regina Lewis and seconded Mike Jones. ***Endorsement of the OneVoice Agenda was approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

D. Officer Nominations and Election

Kian Kamas was completing her 2-year term as Chair. Chris Bell was the current Vice Chair, however she would not be moving into the role of Chair because her Board of Health term will end in May 2019.

A proposal was made to appoint Ann Paul as the next Chair and Mike Jones as the next Vice Chair. Both would serve 2-year terms beginning in January 2019.

Kian Kamas entertained a motion to elect Ann Paul as the next Chair and Mike Jones as the next Vice Chair. A motion was made by Sarah-Anne Schumann and seconded Emily Odom. ***For the term beginning January 2019 and ending December 2020, Ann Paul was approved as Chair and Mike Jones was approved as Vice Chair of the Tulsa Board of Health:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

Ann Paul looked forward to serving as Chair. She said Kian Kamas had been the perfect person to lead the Board of Health the last two years and she was pleased Kian would still continue on the board.

E. 2019 Tulsa Board of Health Meeting Schedule

Kian Kamas entertained a motion to approve the meeting schedule. A motion was made by Regina Lewis and seconded Emily Odom. ***The 2019 Tulsa Board of Health Meeting Schedule was approved:***

Ms. Bell	not present
Dr. Evans	not present
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	aye
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	aye
Dr. Stout	not present

**VI. CURRENT BUSINESS – Information Items**

**A. 2019 Tour de Tulsa – Keonté Carter**

Each year the Tour de Tulsa bike race is held the first Saturday in May. It is hosted by the Tulsa Health Department and the Tulsa Bicycle Club. All of the proceeds benefit Pathways to Health. Events include family rides of 8-10 miles and other races of up to 100 miles. Last year had 842 riders; the goal for the May 4, 2019 event was 1,000 riders.

St. John’s Health System would be a presenting sponsor and Keonté was seeking an additional \$15,000 in sponsorship, for which donors receive recognition on social media and the opportunity to add giveaways to rider packets. Several board members expressed interest in sponsoring. Keonté said companies can also sponsor teams of their employees to ride in the race. He encouraged everyone to promote the event on their Facebook and Instagram accounts.

Kian said in the past the Board of Health had not done a lot to promote the event, but it would be great to do so going forward. Keonté would get send marking material for the event to everyone in the new year.

**VII. ADJOURNMENT**

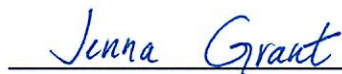
The meeting adjourned at 6:40pm.

**APPROVED:**



Ann Paul, DrPH, MPH, Board of Health Chair

**ATTESTED:**



Jenna Grant, Tulsa Health Department Assistant