

**TULSA CITY-COUNTY BOARD OF HEALTH
REGULAR MEETING MINUTES
February 15, 2017 at 6:00 p.m.
James O. Goodwin Health Center
5051 S 129th East Ave, Room 231
Tulsa, Oklahoma 74134**

Board Members Present: Kian Kamas, M.S., Chair
Christine Bell, J.D.
James O. Goodwin, J.D.
Deb Greubel, DNP
Patrick Grogan, DVM
Larry Lander, D.D.S., J.D.
Regina Lewis, D.O.

Staff Present: Bruce Dart, Ph.D., Executive Director
Reggie Ivey, Chief Operating Officer
Scott Buffington, Employee Resource & Development
Chanteau Orr, J.D., Legal Services
Pam Rask, Adolescent & Child Health
Kaitlin Snider, Marketing
Kelly VanBuskirk, Health Data & Policy
Jumao Wang, Finance
Jenna Grant, Executive Assistant

Others Present: Tina Johnson, Oklahoma State Department of Health
Kirk Vanderslice,
Paul Wolfenberger,
Mike Averill, Tulsa World

I. CALL TO ORDER AND WELCOME

Kian Kamas called the meeting to order at 6:00 p.m. The meeting notice was posted at the north and south entrances of the James O. Goodwin Health Center and the west entrance of the North Regional Health and Wellness Center and also emailed to the Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on February 10, 2017. The agenda was posted and emailed to Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on February 10, 2017.

II. APPROVAL of January 18, 2017 MINUTES

Kian Kamas entertained a motion to approve the previous meeting minutes. A motion was made by Larry Lander and seconded by Christine Bell. *The minutes were approved:*

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	aye
Dr. Grogan	abstain
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye

III. CHAIR’S REPORT

Kian Kamas said David Johnson’s last meeting was in January. Bill Schloss was also leaving the board because he had a new job in Colorado.

IV. DIRECTOR’S REPORT

Bruce Dart announced Ann Paul was nominated to fill one of the open places on the board and would be voted on the following week by the County Commissioners. Ann Paul is the Chief Strategy Officer at St. John Medical Center and has experience in healthcare and insurance. She understands community health and would be a great addition. The goal for the other open position on the board was to find a candidate with a finance background, to replace Bill Schloss. Please notify Dart or Reggie Ivey of any suggestions. In the last two years the board had changed dramatically. That along with the new strategic plan and Community Health Improvement Plan (CHIP) make it an important time to get full board engagement.

The first CHIP Alliance meeting had a big turnout and each task force was given objectives. The meeting confirmed that CHIP can be done.

V. CURRENT BUSINESS – Action Items

A. FY16 Audit Report – Stanfield & O’Dell

Kirk Vanderslice and Paul Wolfenberger from Stanfield & O’Dell presented the report. It was a clean audit and there were no disagreements with THD management. The organization had a good year financially. One change to the FY16 audit to comply with new regulations was the inclusion of a non-cash donation of vaccine. The report was filed before October 1, 2016.

The FY16 Audit was approved:

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	aye
Dr. Grogan	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye

B. Cancellation of the March 1, 2017 Tulsa Board of Health Meeting

Traditionally the March meeting is cancelled because it is scheduled only two weeks after the February meeting, to not conflict with Spring Break. Kian Kamas entertained a motion to cancel the March BOH meeting. A motion was made by Deb Greubel and seconded by Christine Bell.

The cancellation of the March 1, 2017 meeting was approved:

Ms. Bell	aye
Mr. Goodwin	aye
Ms. Greubel	aye
Dr. Grogan	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye

VI. CURRENT BUSINESS – Information Items

A. Legislative Update – Chanteau Orr

The Oklahoma legislature had several bills that could affect public health.

- HB 1841 to increase the Cigarette Tax. If passed it would raise about \$215 million initially and decrease tobacco use. Chanteau was concerned it would not be successful since the bill had weak support when it passed in committee.
- HB 1013 would allow nurse practitioners to prescribe without a supervising physician. Oklahoma is one of only 14 states requiring nurse practitioners to have supervision, though the physician often does not see the patient or provide direct care. The bill received negative feedback from physicians, which is unfortunate since nurse practitioners offset the shortage of physicians in rural and other underserved areas.
- SB 545 would eliminate the Soon-to-be-Sooner program. Opponents were concerned it was used primarily by undocumented people, but it was important to remember that it provides prenatal care.

- SB 83 affects immunization laws. It passed committee but had been changed a lot since its initial drafting. The latest version said parents may opt out of immunizations by watching an informational video.
- HB 1344 would prevent children under age 14 being exposed to cigarette or cigar smoke while in a vehicle. If the bill passed there would be nothing to enforce it so it is not helpful.

B. Board Engagement Proposal

This was a good time to evaluate practices to make sure board members are valued, involved and effective. This is especially important since there would soon be two new people joining the group.

Kian Kamas shared the two parts of the Board Engagement proposal: 1) decreasing the number of full board meetings to 4-7 per year; 2) actively addressing public health issues through committee work by establishing committees of three board members, one of whom would chair the committee, and a division chief from the Tulsa Health Department who would serve as committee vice chair. Board members would choose which committee(s) they would serve on, allowing them to share their interest and expertise. Suggested committees were Executive (for BOH Chair, Vice Chair and committee chairs), Legislative, Finance, and CHIP.

Bruce asked for discussion:

- Dr. Goodwin was concerned decreasing the number of full board meetings would make it more difficult for members to become involved. He wanted to be a part of the committees but felt it might also be unwise to have board member's energy focused in only one area. Goodwin wanted to understand issues THD was facing and said it may be helpful to have a board retreat and/or orientation, as had been done in the past.
- Kian said committee work would help increase knowledge overall, without diminishing oversight. Committees would also help board members bond because they could get to know each other in a less formal, small group setting.
- Dr. Grogan said in the past there were more active committees and it helped them understand the issues and get to know other board members and the staff. He asked for comments from some of the newer board members.
- Dr. Lewis said committees would be helpful to become more knowledgeable and to retain information after the meeting. Choosing a committee a person is passionate about is great and gives more opportunities to serve. It would prevent feeling disconnected, which happens on a lot of boards.
- Dr. Lander said he feels more like a sounding board, not an active participant. Things are running smoothly, but there is little interaction between meetings.
- Dr. Greubel said she would appreciate more opportunities to learn about the skills other board members have.

- Mr. Goodwin said he thinks regular meetings are important and he appreciates the board reports.
- Dr. Grogan said the committee meetings don't have to be onerous. He especially enjoyed working to find a new director. He supports the idea of reengaging the committee system.
- Kian said the committee work has dual function of adding an extra layer of oversight, as well as getting to know others. The group could also consider a social opportunity for everyone to get to know each other, like the Drillers game last year.

Bruce recommended taking no formal action on the proposal at that time and to leave the full board meetings as scheduled for the remaining year. He said the board would work to establish committees and asked everyone to consider where they would like to serve and if they had interest in chairing a committee. The person with the strongest finance background would oversee the Finance Committee. Kian would chair Executive Committee.

VII. ANNOUNCEMENTS – Bruce Dart

- Starting this month the board reports will focus on the Strategic Plan issues.
- Dr. Grogan said the partnerships and collaborations like Pathways to Health and the CHIP are exciting.
- Dr. Greubel shared there was a push to combine medical school with MBAs. TU now had a healthcare delivery degree that considers social determinants of health, the legal system, availability of medical care, and the impact health outcomes. It is similar to program in Dartmouth, but TU has the only program like this in Midwest.
- Dr. Greubel thanked THD for their help the previous week when she needed assistance from the Epidemiology team.

VIII. ADJOURNMENT

The meeting adjourned at 7:12 p.m.

APPROVED:



Kian Kamas, Board of Health Chair

ATTESTED:



Jenna Grant, Tulsa Health Department Assistant