

MEETING MINUTES

Group Name: Tulsa Food Advisory Council

Date: October 2, 2024

Members Present: Andrew Arvay, Rocky Sturm, Harry Lentz, David Chambers, Thomas Hunter, Brian Hughes, Jeffrey H. Townes, Steven Jennings, Marilyn Been, Nicole Wakeham, Rod Hammack

Members Absent: Ruth Young, Collin Graham, Thomas “Evan” Kelamis,

Others Present: DeBrena Hilton, Adam Austin, Alex Prieto, Abby Rigsbee, Andre Fonacier, Chelsey Mohundro, Kamon Jones, Morgan Claunch, Rebekah Patton

MINUTES

- Andrew Arvay called the meeting to order at 2:04 p.m. The minutes from June 5th, 2024 were read. A motion to approve the minutes was made by David Chambers and seconded by Rocky Sturm. The motion passed.
- Introduction of guests was made by DeBrena Hilton, Food Protection Service Manager.
- Andrew Arvay opened the floor for nominations of 2025 Officers for Food Advisory Council Chairman and Vice Chairman. David Chambers made the motion that Andrew Arvay be re-elected as Chairman. Steven Jennings seconded the motion, and the motion passed by acclamation. Andrew Arvay asked for nominations for the position of Vice Chair. Thomas Hunter made the motion that Rocky Sturm be elected as Vice Chair. Nicole Wakeham seconded the motion, and the motion passed by acclamation.
- Andrew Arvay proposed the 2025 meeting dates be February 5, June 4, and October 1. Andrew Arvay made the motion to approve the meeting dates. Rocky Sturm seconded the motion and the motion passed by acclamation.
- Andrew Arvay informed the Council of the two existing Council vacancies. One is under the Health Professional Representative group and the other under the Food Industry Representative group.
- DeBrena Hilton presented the Food Protection Services (FPS) Program updates:
 - Total # plans received June 1, 2024 – September 30, 2024:
 - Electronic submissions = 93
 - Paper submissions = 52
 - Total # COMPLAINTS between June 1, 2024 – September 30, 2024:
 - General = 247

MEETING MINUTES – CONTINUED

- FBI = 50
- Food Establishment report June 1, 2024 – September 30, 2024:
 - closures = 168
 - reopened establishments (change of ownership) = 31
 - newly opened establishments = 135
- Food/Manager training updates June 1, 2024 – September 30, 2024:
 - Food Handler Permits online = 12,263
 - Registered Food Manager Certifications = 400
- Collin Prince - sanitarian onboarding October 21st
- With this hire, FPS will be fully staffed pending my retirement date effective December 20, 2024
- THD 2023-24 Grant Update – wrapping up.
 - Conferences attended: MCAFDO, NEHA, Retail Program Seminar.
 - Mentees: Mobile County Health Department & Beaverhead County Health Department
 - Beaverhead onsite visit in Tulsa occurred May 8 – 10 (std 2 focus, prep for baseline study std 9)
 - Mobile County Health Department visit in Mobile, AL occurred September 18th - 20th (STDS 3,5,7)
 - Both mentees making progress on identified standards for their jurisdictions.
- THD Updates:
 - Standard 2 – Training Focus – Uzoma Anyanwu was able to meet maintenance requirement for Training Standard this year.
 - Plan underway to standardize employees that have been with THD ~18-24 months.
 - Standard 3 – Inspection Program Based on HACCP Principles – STANDARD met.
 - 2023-24 Updates:
 - On-site corrective action policy for FBI risk factors observed out of compliance.
 - Requirement for discussing long-term control of FBI risk factors.
 - Requirement for follow-up activities on FBI risk factor violations.

MEETING MINUTES – CONTINUED

- Standard 5 - Foodborne Illness Policy Review and mock foodborne illness investigation exercise on October 18th.
- Standard 6 – Compliance Policy updates: Change from three-tiered non-compliance actions to Risk Focused Priority/Priority foundation violation corrective actions for long-term compliance.
- Standard 7 – External trainings: Wal-Mart; MRM – Launch Classes; Entrepreneur Information Sessions, etc....
- Standard 9 – working on intervention strategies, currently in the middle of the five-year track. Will compare data for overall improvement at the end of the track.
- Rebekah Patton presentation on Standard 9 – Risk Factor Profile Strategy progress
- Annual Food Safety Forum Idea:
 - Abby Presentation on Active Managerial Control
 - Target audience is restaurant managers.
 - The objective is to emphasize that they are the actioners of THD regulations.
- Thomas Hunter provided the following updates for the Oklahoma Restaurant Association:
 - Events
 - Hirst Hospitality Awards on November 4th.
 - Election in December
- Meeting was formally adjourned at 3:14 p.m.

AGENDA ITEMS	ATTACHMENTS
• Approval of Minutes – June 2024 Regular Meeting (Action Required) • Nomination of 2024 Officers (Action Required) ○ Chair ○ Vice Chair • Schedule of 2024 Meeting Dates (Action Required) ○ February 5, 2025 ○ June 4, 2025 ○ October 1, 2025 • Food Protection Services Update (No Action Required)	1. June 2024 Minutes